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PLANNING CONVERSATION GUIDE

Guidelines for Re-Opening Church Buildings and Resuming In-Person Worship

Over the course of the previous many weeks pastors and leaders in the Presbytery of Tropical Florida have been working collaboratively every Tuesday to discuss and discern what it means to be in active ministry during the COVID-19 pandemic. These “experts” have used germane questions as the frame for encountering and engaging conversation.

As sessions of the Presbytery of Tropical Florida hold conversations about the shape and timetable for re-opening church buildings and resuming in-person worship it is strongly recommended that each session work through the following set of questions to develop a policy and guidelines particular for the congregation. This policy and guidelines should be communicated to members as well as to the Presbytery of Tropical Florida. Please email your “Re-Opening Policy/Guidelines” to sandra@tfpby.org.

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DISCUSSION GUIDE

Questions Your Session Needs to Discuss BEFORE Re-Opening and Resuming

Use the following sets of questions to develop your session policy/guidelines.

Comprehensive Questions:

1. Are people in your congregation in the at-risk category? How does that factor into your planning? **Yes, we estimate that those at risk due to age and or other risk factors make up at least 50% of our worshipping congregation. This is a key consideration in the timing and protocols.**
2. Are you okay with people staying at home, and how will you communicate clearly that if an individual or family chooses to stay-at-home is a good and proper decision? **Absolutely! We will clearly communicate that we want all congregants to make the decision to return in person based on what is best for them and their loved ones; people will be encouraged to continue to worship virtually until they are truly comfortable that it is safe for them to return to the building. Congregants will be instructed to stay at home if they are experiencing any signs of illness.**
3. How will you communicate the decisions you are making? **Extensive on-line communication through our webpage, our church's digital app, direct email, social media, and phone calls will be used to communicate information about the plan for re-opening. It will be vital to communicate what they can expect when they arrive in that it will not be "church as usual."**
4. What plans will you put in place if the pastor or a member of the church tests positive for COVID-19 after you re-open the building or resume in-person worship? **We shall have an online registration system such as Evite that will record names, phone numbers and provide a disclaimer that they acknowledge there are risks involved with in-person gatherings. Volunteers will set up tables (e.g. like a Presbytery check-in A-M on one side, N-Z on the other). We will plan on a twenty percent walk-up rate with those who did not sign up online. We plan to collect the names of all attendees by having volunteers note names and telephone numbers (for non-members) as people enter the building. We will communicate information about the situation (without disclosing identities) directly to our congregants, if required by health officials.**
5. What does a phased-in or tiered approach to adding worship, activities, and events look like for your congregation? How will precautions be maintained, loosened, or tightened at different phases or tiers of re-opening and resuming? **At present, we are preparing**

a Phase 1 reopening, which we anticipate commencing on July 12, 2020. This initial phase will include one Sunday morning worship service limited to less than 50% of the capacity of our Sanctuary. Phase 1 will also include the accommodation of church ministries and groups of no more than ten people to meet at one time in a social location adhering to CDC safe distancing guidelines. Phase 3 plan will be developed by a Task Force of Session that will describe how resumed activities by the Phase 1 plan may be expanded and additional ministries resumed.

Over-all Worship Questions:

1. Masks: Will you require masks to be worn? What happens if someone arrives without a mask?

YES. Masks will be required to enter the building and sanctuary. Members will be notified of this rule in advance and asked to bring masks with them. Masks are requested in the parking lot as well as inside the church building. We will attempt to provide a supply of masks to be available if an individual has forgotten to bring one. Should there be a strong refusal to wear a face mask by a member, even when the safety of other members is invoked, a church leader will discuss our requirement with the member or guest. If the church member refuses to comply with church policy, they will be asked to leave. If necessary the uniformed Police officer on duty will be asked to take appropriate action to protect the health and safety of our congregation.

2. Seating: Will you require people to sit in every other row (or two rows or three rows)? Will you put tape on pews indicating where people may sit to maintain social distancing? Will you put tape on the floor to indicate spacing wherever a line would form?

A plan is being prepared to allow for sufficient social distancing of individuals/approved groups (i.e., families or those who indicate they have agreed to be seated together).

- **Phase 1 seating for the worship service will call for restricting access to less than 50% of seating in the Sanctuary a manner to provide socially distancing for individuals and family groups.**
- **Seating for those with walkers and wheelchairs will be accommodated, and exceptions to preset seating will be accommodated, keeping in mind social distancing requirements.**

Ushers are the critical key to all social distancing protocols, and those who are willing to participate in this new environment will be trained to carry out these duties. By making contact early on with our ushers, Deacons and Elders (who serve as the ushering team), we will ensure that we have enough people who are comfortable serving as ushers in the current environment.

A complete protocol will be documented as a guide for ushers in managing the people flow to ensure social distancing before, during and after the service.

- To regulate traffic flow, only the Sanctuary will be open; the remainder of the Sanctuary Building and the Neumann Center will be locked.
- Large signage will be made for the unused entrances indicating that they are closed to ensure the safety of our worshippers, consistent with CDC guidelines. Signs will express a welcoming message and directions to follow the “footsteps” or line to the entry area being used where further signage will explain the process for worshipping with us and words that express our commitment to caring for the safety and health of all who enter.
- Access to the Sanctuary will be controlled by using only two doors at the south rear entrance of the Sanctuary.
- People flow and distancing will be regulated via designated waiting positions along the sidewalks on both sides of the building approaching these doors. Ushers stationed at each door will manage the waiting lines and entry. Congregants will be told in advance of what the entry process will be. They will be advised to come early, and to be prepared to wait a short while, bringing an umbrella for sun or rain.
- A similar system of waiting positions will be used inside the narthex to control flow into the Sanctuary through the twin access doors, each stationed with an usher.
- Congregants will be instructed by the door usher to fill the Sanctuary from front to back (no escorting by ushers; no moving once seated).
- The plan is to fill alternating rows with at least four seats separating each “group” of worshippers.
- The pastors will announce the protocol for leaving the Sanctuary prior to giving the blessing and ushers will dismiss by rows from back of Sanctuary to the front.

3. Multiple Services: Will you hold multiple services (including for smaller congregations) and assign people to attend a service in order limit the number of people in the worship space at one particular time?

Not in Phase 1. At the targeted date of opening, we will be have one 11:00 am service. We believe that given the expected reduced attendance, our seating plan will allow for sufficient space to accommodate all who wish to attend.

4. Airflow: Will there be constant airflow in order to avoid a stagnation of air?
 - **Yes. Our air conditioning system will be modified to cool 100% outside air, meaning no internal air will be recirculated. Rather than returning air for re-cooling, louvers will be installed in the back doors of the church, to relieve pressurized air to the exterior.**
5. Gloves or Hand Sanitizer: Will volunteers use hand sanitizer or wear gloves?
 - **Gloves: We recommend gloves for ushers but not for other staff or congregants.**
 - **Hand sanitizers: Multiple hand sanitizing stations will be set up in the narthex and Sanctuary, and will also be positioned immediately outside the doors to the building so that people can use them before entering and upon leaving.**
6. Doors: How will doors be opened for people entering in order avoid contact issues with doorknobs?
 - **Outside doors (during entry and exit times only) and doors from the Narthex to the Sanctuary (before, during, and after the service) will be propped open. If anyone touches handles, ushers or cleaning staff will clean with sanitizers that are provided.**
 - **Doors to rest rooms will be sanitized continuously by a contracted cleaning team who will be on duty before, throughout and after the service. This team will also clean all restroom and lobby surfaces on an ongoing basis during this timeframe. (See Facilities section for more information on cleaning.)**
 - **In addition, prior to the service, all areas to be sprayed with disinfecting spray to ensure a germ-free environments.**
7. Bulletins: Will bulletins be eliminated? Will they be emailed for each worshiper to print at home and bring to worship? If they are printed, how will distribution happen and how will you ensure they are not contaminated by those printing and preparing?
 - **All printed materials (Bibles, Hymnals, Offering Envelopes) will be removed from the pews.**

8. On-line Worship: How will you continue and maintain your on-line presence for those who will not or cannot attend in-person?

Worship will continue to be streamed online, and members will be encouraged to remain at home if that is what they feel is most comfortable/wise for them. Again, we will insist that if a member or a member of their family is ill, they need to remain at home. Considerations will be made regarding order of worship, camera placement, and other details in order to maintain the quality of the virtual experience.

Lord's Supper, Baptism, Choir Ministry:

1. Critical: Are these elements critical to worship if they increase the risk to those who have gathered?

The classical marks of the church are best seen when the Word is preached and heard and when the sacraments of Lord's Supper and Baptism are administered. We believe that congregants returning to in-person worship will desire to experience these activities and that we can safely do so in a modified form.

2. Precautions: If the session decides to include any of these, then what precautions will be taken to minimize the risk? [See below.](#)

Lord's Supper Strategies:

1. Vessels: Do not pass trays in the pews.
2. Coming Forward: Ushers invite people to come forward to insure the maintenance of social distancing.
3. Bread: Provide individual pieces of bread with tongs or while wearing gloves so that only the servers touch the bread.
4. Cup: Use small plastic communion cups.

Communion Plates will not be passed. As people enter, they will be able to pick up a stack of two cups: the bottom with the bread and the top half filled with juice. This will allow the members to carry the elements in one hand as they sit. Trash receptacles will be available for disposal at the end of the service. The elements will be prepared by individuals wearing gloves and masks.

Baptism Strategies:

1. Have parents hold the child and apply the water.
2. Pastor proclaims the Trinitarian formula as the parents apply the water to the baptizand.
3. Extended family and others are not invited forward to limit the number of people at the font.

During Phase 1, the pastor will consult with the parents and decide the method the parents are comfortable with. The pastor will hold the child (mask on the pastor) and baptize the child, or, the parents may hold the child, the pastor will say the words, and the parents may place the water on the head of the child. All people will be required to wear masks. Social distancing will be maintained.

Choir Ministry:

1. Start with solos or household groups only.
2. Use trios or quartets that are at a social distance.
3. Keep all singers more than six feet from anyone else because of the risk of projecting particulates while singing.

During Phase 1, only soloists, small socially distanced groups and limited musicians will participate in the music ministry. Worship Leaders come onto the chancel area when leading others in worship; they wear masks when not singing. Furthermore, congregants will be asked to hum or sing softly under their masks.

Passing of the Peace and/or “Meet and Greet”:

1. Is this essential to worship if it increases the risk of exposure to those gathered?
2. If it is included, what precautions has the session taken to minimize the risk and how will those precautions be enforced?
3. During Phase 1 or Tier 1 of re-opening and resuming opportunities for “meet and greet” should not be held.
4. Passing of the Peace can be done as a call and response between pastor/liturgist and people *without* turning to one’s neighbor.
5. If gestures are included during the passing of the peace they need to be clearly defined: bowing, or touching one’s own heart, or prayer hands gesture, etc.

No gestures that require physical touching or close proximity will be permitted in Phase 1. It will be suggested that congregants put their hand over their hearts to indicate a greeting. This will be demonstrated by pastoral staff.

Greeters:

1. Greeters do NOT shake hands with anyone!
2. Greeters must maintain social distancing and wear masks.
3. If things are to be distributed (such as bulletins) the greeter should not hold them but point to a table where they might be picked up.
4. Greeters should be models of social distancing!

Those welcoming people from the outside will direct people to the Sanctuary for worship. Ushers will serve to welcome, as well as direct people to their seats. Pastors will be spread out in the Sanctuary prior to the service offering warm greetings and helping to remind people of social distancing. No physical contact will be made by anyone.

Offering:

1. No passing of offering plates.
2. Offering plate could be at the exit.
3. Offerings could be individually handed down the aisle.
4. Continue and emphasize on-line giving.

Offering plates will be set up on two (or more if needed) tables/small stands in the narthex so that congregants can deposit their offerings before or after the worship service. Deacons, Elders and a staff person will be assigned to monitor the plates during the service and to ensure safe distancing as people deposit offerings before and after the service. Offering envelopes will be available by the offering plates. On-line giving will continue to be encouraged and demonstrated in the service.

A reminder will be announced by the pastor prior to dismissal. People will also be reminded to be aware of social distancing as others pause to put their envelopes into the plates.

Christian Education:

1. What are the risks associated with offering children's church? Can you assure families that children will be protected in a different space?
2. What are your plans for Sunday School and Sunday School curriculum? Will you use on-line materials and distribute them in advance or after-the-fact?
3. Could Christian Education events for children continue on-line?
4. Are you canceling VBS or delaying it until late in the summer?
5. For any Sunday School or Christian Education programs, have you discontinued any snack or food service that often accompanies such program? Children should not be eating or drinking apart from the direct supervision of their parents/guardians.

There will not be any Christian education, nursery or fellowship events in Phase 1.

Fellowship:

1. Coffee Hour: Is this critical to the church if it increases the risk to those who have gathered?
2. If the session decides to include coffee hour or fellowship events, what precautions will be taken to minimize risk and how will those precautions be enforced?
3. If coffee is served, it needs to be served by a volunteer wearing appropriate PPE.

4. If food is served, it needs to be individually wrapped and commercially prepared only.
5. Tables for seating must be spread out to maintain social distancing.
6. Deliberate attention must be paid to sanitization of any tables, chairs, or areas where food was served or consumed.
7. It may be safer and more feasible to hold outside fellowship events.

No fellowship activities will be conducted as part of Phase 1. This will be re-evaluated in formulating a Phase 3 plan.

Facilities and Property:

1. What are you doing to sanitize and sterilize your church building? What's your strategy to clean and sanitize your church in real time?
 - a. Cleaning Teams are needed to sanitize rooms before and after every event or worship.
We plan to ask two employees (man and woman) to work on Sunday mornings from 10:00 A.M. to 12:30 P.M., concentrating on the Sanctuary narthex area. They will wipe bathroom areas, door handles, etc. and, by their presence, reassure congregants of our commitment to their safety.
 - b. Members of the cleaning teams need to be "on duty" during worship and every event to sanitize doors, stair rails, restrooms. **See above.**
 - c. Specific plans need to be put in place for outside groups that you will permit to use the property – how will they be required to follow "your rules" and social distancing. Cleaning Teams will need to sanitize all spaces outside groups have used before they can be used again. **No outside group usage in Phase 1.**
 - d. Bathrooms require special attention. How will you attend to restroom facilities and what rules will you put in place for their use and sanitization? **Only restrooms in the adjacent to the sanctuary will be opened. We will have toilet seat protectors for the six bathroom stalls near the sanctuary (4 in women's room and 2 in men's room). Paper towels are self-dispensed. Provide additional trash receptacles by the exit doors to the bathrooms and fire door by the lady's room.**
1. What is your plan if volunteers step down? Will you limit the number of activities that resume? How will this impact your Phased-In or Tiered approach? **No volunteers for facilities tasks are anticipated.**
2. Will new volunteer and/or paid positions emerge because of COVID-19? **None. Two employees is our current janitorial staffing on Sunday mornings.**
3. Insurance: Attend to any notices or guidelines that your insurance company has issued during COVID-19. **After consultation with our insurer, this isn't an issue at the present time. People will acknowledge their assumption of risk as they register for worship.**
4. How are you attending to your financial realities in this time of COVID-19? **The staff is cutting expenses along with reduced utility costs. We have applied for and have received Payroll Protection Plan funding.**

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5. Record and maintain accurate attendance rolls for every event and worship (for contact tracing). We will **have at least two volunteers outside of the Narthex doors where people will be lined up waiting to enter. We will check them in according to the sign-in system through Shelby Forms. We will also have a contact person for those who did not pre-register for worship and take their names, contact info. The goal is to record the names and a good contact phone number for everyone who enters the building. This list would be used to record attendance. It is during this period that volunteers will take temperatures with laser thermometers (The church has purchased 12 units.)**
 6. What staffing needs have changed or will change as you add more digital offerings to your church? **None**
 7. What equipment do you need that you do not have? **None.**

Communications: HOW WILL YOU COMMUNICATE YOUR PLAN FOR RE-OPENING AND RESUMING TO EVERY MEMBER OF YOUR CHURCH AND EVERY PERSON WHO COMES ON THE PROPERTY?

Please see responses under “Comprehensive Questions” (will use pastoral letters, newsletter, and on-line communication) and “Seating” (provision for signage at all entry areas that both welcomes worshippers and explains how we are providing for their safety.)

RE-OPENING REPORT

Church: First Presbyterian Church Fort Lauderdale

Date: June 15, 2020

Minister: Rev. Patrick H. Wrisley, D.Min.

Clerk of Session: Mr. James Lowry, III

In submitting this report, we are confirming that our session has discussed the following and has arrived at the following decisions/conclusions:

1. Percentage of people in our congregation in the at-risk category: 70%
2. We have determined that we will re-open beginning: July 12, 2020 (pending internal readiness and any external developments prior to that date)
 - a. PRE-OPEN is defined as: July 6, 2020 as the first date for staff returning to the office for work. The staff shall not be receiving guests at the office.
 - b. PHASE ONE is defined as July 12, 2020 – August/September, depending on the virus' track. It's at this time minimal worship can begin as well as meetings of no more than ten people in a social situations.
 - c. PHASE TWO: Once it is deemed safe, an extra service will be added, on-campus-ministries will resume in-person.
 - d. PHASE THREE: Outside organizations resuming on campus.
3. We understand that volunteers are what is crucial for the implementation of each aspect of re-opening. *(Note: We are considering "volunteers" as those who might be asked to help, or come forward on their own, who are not on church staff, part of Session, or a former/current Deacon. At present time we do not anticipate needing a large number of these volunteers in Phase 1.)*
4. We have consulted our insurance company concerning our liability as it applies to individuals who contract COVID-19, post re-opening our church. **Yes**
5. We will continue to be in communication with the Presbytery as the re-opening progresses. **Yes**

Following are the minutes and motions for the Session meeting and its decisions.

1. The Task Force recommends to the Session that we have a tentative date of July 12, 2020 for reopening worship for in-person attendance in the sanctuary; the Session will monitor national, state and local statistics from the government, CDC, and hospitals as the to the trends of reported cases and availability of hospital beds in the community and will vote to confirm it is safe to move forward for July 12. This second, definitive vote will be made on July 4, 2020 so an announcement can be made on Sunday, July 5. M/S/C

Addendum 1 The Youth & College Ministry Team respectfully requests that the ministry be able to meet with youth in groups of 10 or less outside and off campus while remaining socially distant beginning June 28th according to the CDC guidelines. M/S/C

Addendum 2 The Youth & College Team would also like to respectfully request approval to take our middle schoolers (approx. 20) and graduating seniors for work crew (5) to The Great Escape Camp in Ocklawaha, FL, from July 24-28. M/S/C

Addendum 3 The Mission Team is asking for a recommendation that the Session approve a group of less than ten to work on the Habitat site on 6/20, 6/27 and 7/11 following CDC and social distancing requirements. M/S/C

2. The Task Force recommends approval of the Reopening and Resuming Planning Guide and Working paper to be sent to the Presbytery. M/S/C

PROPOSED WORSHIP RE-OPENING INFORMATION

ITEM	PHASE ONE (Check if applies)	PHASE TWO (Check if applies)	DESCRIPTION
Require Masks	✓	TBD	Masks required for entry to building. Will be worn by all, including pastors when not in the chancel and soloists when not actually performing.
Pre-Arrange Seating	✓	TBD	Areas NOT to be used will be clearly marked by tape/ribbon to assure social distancing (at 6 ft). <u>In the Fellowship Hall</u> , only the appropriate number of chairs will be in the room and can be arranged for safe seating. Only families or other groups who agree to be seated together will be allowed to sit in any one available section. This is the same for the sanctuary with regards to groups sitting together. <u>In the sanctuary</u> , individual worshippers or a group consisting of a family will be seated in alternate rows and shall be at least four seats apart from those on their right or left.
Social Distancing Ushers	✓	TBD	Specific plans for positioning ushers and describing their duties are being prepared. Ushers will be trained on the new procedures, and they will have major responsibility for traffic flow and social distancing of congregants.
Social Distancing Greeters	✓	TBD	Greeters shall receive people from the parking lots in Phase 1. Ushers will be responsible for ensuring social distancing. However, pastors will greet congregants before the service by moving through the sanctuary as it fills, offering a sign of welcome, speaking to them if possible, while maintaining an appropriate social distance of four seats to people's right and left.
Consider Multiple Services	NA	TBD	One service only in Phase 1 based on our calendar-year practice for summer and early fall; two may resume in Phase 2 (or more if needed to accommodate attendance if social distancing is still recommended).
Improve Airflow	✓	✓	Outside doors propped open at beginning and end of services. Inside sanctuary

			doors propped open at all times. Our sanctuary will have 60 tons of outside fresh air pumped into the sanctuary space; there will not be recirculated air. This will occur from July to the installation of new HVAC and air handler in September.
Require Glove /Hand Sanitizers	✓	TBD	Multiple hand-sanitizer stations for all congregants and additional supplies available to ushers. Gloves OK, but not required; made available to ushers.
Disinfect Surfaces: Doors	✓	✓	In Phase 1 special cleaning team to be deployed before, during and after the service; supported by ushers. Regular and thorough cleaning during the week as needed. In Phase 2, diligent cleaning will continue.
Designate Bulletins Area	NA	TBD	We will not use printed bulletins.
Continue On-Line Worship	✓	✓	Had previously, and will continue as part of our standard practices.
Conduct Attendance Tracking	✓	✓	Special protocol for Phase 1. Shelby Forms pre-registration for those who come. Volunteers will check people in as they come and will take contact information from walk-ups. We also use online check-in with our church app. People who have pre-registered will have their name checked-off a pre-generated list of reservations and those who walk up will have their own check-in location for contact information generation. The plan is to take attendees' temperatures with laser thermometers.
Implement Lord's Supper	✓	✓	Special safety protocol for Phase 1; elements prepared in disposable containers in advance using proper sanitary precautions; will be picked up and disposed of by congregants. Phase 3, we may return to passing the elements – TBD.
Implement Baptism	✓	✓	Modification for Phase 1 – Pastor shall consult with parents as to their comfort and preference. Either the masked pastor shall baptize the child or the parents may elect to hold the child for the entire baptism and place the water on the child's head. Phase 2 may return to standard practice – TBD.
Utilize Choir	*	TBD	*Soloists only in Phase 1; may be able to resume whole choir in Phase 3– TBD.

Implement Passing The Peace	**	TBD	**No physical passing of peace or other greetings that require close proximity or touching in Phase 1. Recommending hand over heart as a universal gesture.
Implement Offering	✓	✓	Phase 1 – modified; no passing plates; offering stations placed in the Narthex. Phase 2 – may resume passing of plates – TBD.
Implement Sunday School	N/A	TBD	No children, youth education or other activities in Phase 1. For Phase 2, TBD.
Implement Fellowship Meals	N/A	TBD	No fellowship activities in Phase 1. Will be considered for Phase 2 but TBD
Open Restrooms	✓	✓	Phase 1, those restrooms nearest the sanctuary only. Phase 2, based on resumption of other activities in other locations on the property.
Open Sanctuary	✓	✓	
Open Offices	✓ ****	✓	****Offices are open for flexible hours, with staff able to continue to work at home if they so desire with the approval of Senior Pastor for Phase 1; Phase 2, and TBD. No employee shall be forced to work in the office until they physically feel it is safe to do so.
Open Fellowship Hall	✓	✓	We may use Fellowship Hall for worship in Phase 1. Phase 2 “fellowship functions” will be dependent on environmental circumstances relating to the virus’ activity and CDC guidelines.
Open Classrooms	N/A	TBD	No in Phase 1; to be considered for Phase 3.
Church events of ten people or less	Phase 1		Phase 1, off campus. Phase 3, on campus

Considerations for Office Reopening

1. Food common areas are closed.
2. All employees shall wear masks when not in their office.
3. All employees are requested to check their temperature before they come into the office each day.
4. No employee shall come to work if he or she is feeling ill, has had direct contact with someone that has tested positive for COVID-19, or is expressing any of the virus symptoms such as nausea, shortness of breath, chills, loss of taste or smell, fever, confusion or demonstrated skin irritations.
5. All employees shall sign in and out of the office to ensure contact tracing.
6. Employees shall not receive guests or members into the church while they are working as the Session has not approved the plan reopening.
7. Employees shall maintain safe distancing practices.
8. Offices will be cleaned/wiped down after people visit our offices.
9. Employees who have underlying health conditions are encouraged to remain at home.

Target Office Reopen: Monday, July 6, 2020**

**Please note, the Session through Personnel Team has tasked the pastor to determine the office reopening.

Overview for Reopening
First Presbyterian Church Fort Lauderdale

June 15, 2020

Brief Description of the Four Phases

Pre-Opening: July 6, 2020, Resumption of staff returning to the office; no meetings with members at the church.

Phase One: Resumption of limited worship. Staff members may choose to meet with a group of no more than 10 people in a public location while observing CDC social distancing guidelines. We will begin in the Sanctuary.

Phase Two: Increased worship service, on-site church meetings can begin to resume on campus with adequate safety guidelines.

Phase Three: Campus is fully opened and outside groups can begin utilizing our facilities.

Congregational Test Survey

Question 1: If on-campus worship services begin as early as June 28, would you feel comfortable in attending?

- YES
- NO

Question 2: PRECAUTIONARY MEASURES

What precautionary measures would you hope to see taken when we resume in-person worship? Check all that apply:

- SOCIALLY DISTANCE SEATING
- NO CONGREGATIONAL SINGING
- PRACTICE SOCIAL DISTANCING BY REFRAINING FROM HANDSHAKES AND HUGS WHILE PASSING THE PEACE
- MODIFIED LORD'S SUPPER
- TAKING TEMPERATURE OF ATTENDEES AT ALL ENTRANCES
- UTILIZE FOR PROJECTION OF LITURGY AND ANNOUNCEMENTS, INSTEAD OF BULLETINS

Question 3: OTHER PRECAUTIONS OR IDEAS: *optional*

Question 4: WHAT IS YOUR AGE?

- UNDER 25
- 25-45
- 45-65
- OVER 65

Survey Results

Coming?	Facemask	Seating	No hugs	Lords Sup	Temps	No Bull	No Sing		0-5	6 to 12	13 to 22	23 to 45	45-65	> 65		# in Fam
Results from families who are coming now:								Coming Now Ages Represented								
153	121	110	42	147	127	60	93		5	19	22	61	9	93		298
	79%	72%	27%	96%	83%	39%	61%		3%	12%	14%	40%	6%	61%		
Results from families who will come later:								Coming Later Ages Represented								
85	80	71	39	83	82	43	54		4	11	11	33	9	54		170
	94%	84%	46%	98%	96%	51%	64%		5%	13%	13%	39%	11%	64%		
Results from all persons:								Total Ages Represented								
238	201	181	81	230	209	103	147		9	30	33	94	18	147		468
	84%	76%	34%	97%	88%	43%	62%		4%	13%	14%	39%	8%	62%		

**RE-OPENING SURVEY RESULTS FOR FIRST PRESBYTERIAN CHURCH
FORT LAUDERDALE
JUNE 5 - JUNE 8, 2020**

*****PLEASE NOTE: The numbers won't add to the right because multiple age groups per family were reported. The survey said "check all that apply" for agree groups represented in a family. So age groups checked will not agree to the number of surveys filled out, and it won't agree with the number of people in a family.

Detailed Schematic of the Four Phases

National Factors	Pre-Opening	Phase 1	Phase 2	Phase 3
Social Distancing	Yes	Yes	Minimal	“Normal”
Vulnerable Population	Stay home	Stay home	Personal Discretion	Personal Discretion
Maximum Size Groups	Office and Church personnel only	50% Worship capacity (for Fellowship Hall, 100; Sanctuary 400)	50 or less	Normal operations
Church Functions				
Worship – Contemporary	N/A	N/A	Possible	Yes
Worship - Traditional		N/A	Possible	Yes
Worship - Convergent		YES	Yes	Two-service model, one contemporary and one traditional
Office Open – No visits	No	No	Yes	Normal operations
Office Open		No	Yes	Normal operations
Christian Ed Groups	Virtual	Virtual	Yes	Normal Operations
Nursery	No	No	Yes	Normal Operations
Children’s Ministry	Virtual	Virtual	Yes	Normal Operations
Youth Ministry	Virtual	Less than 10 people, Virtual	Yes	Normal Operations
College Ministry	Virtual	Less than 10 people, Virtual	Yes	Normal Operations
Fellowship Gatherings	Virtual	No, Virtual	Yes	Normal Operations
Food service	No	No	Limited	Normal Operations
Outside Groups	No	No	No	Normal Operations
Survey Congregational perceptions	Yes			

